SAVONA IMPROVEMENT DISTRICT
September 1, 2026 @ 5:30 pm

Present: Trustees Jamie Drozda, Adrienne Teague, Shane Spitman, Henry Pejril, and Erin Embury, Maintenance Supervisor Dallas Embury, Fire Chief Darren Embury, Assistant Fire Chief Blair Drozda, Administrative Officer Yoriko Susanj

Regrets: None

1. Established Quorum / Meeting Begins 5:30pm

2. Adoption of Agenda

   MOTION to adopt the agenda circulated – Shane Spitman
   SECONDED by Henry Pejril; **CARRIED**

3. Adoption of the Minutes from June 2, 2026

   MOTION to accept the June 2, 2026, minutes as circulated – Erin Embury
   SECONDED by Shane Spitman; **CARRIED**

4. Financial Report
   - Administrative Officer reported on the bank balances as of August 31, 2026
     - Operating Account $532,753.79
     - Fire Reserve $202,710.59
     - Money Market Fund $569,942.08

   MOTION to accept the financial report as presented – Adrienne Teague
   SECONDED by Erin Embury; **CARRIED**

5. Monthly Reports (July & August)

   - <u>Savona Fire Department – Fire Chief Embury, Asst. Fire Chief Drozda</u>
     - July & August Callouts
       - 3 Fire Calls
         - Lightning strike
         - Structure fire
         - Grass fire
       - 3 MVI
       - 5 medical

     - Chief Embury thanked the Board for the purchase of the hose washer
       - After the structure fire the team washed hose for 6 hours over two days (before hose washer purchase)
       - After the grass fire with the new hose washer, it took 30 minutes.

        - A huge difference; the team appreciates the Boards approval for purchase
    - June 22 – the fire department was asked to provide fire truck for a water fight at the elementary school's year end fun day
        - Hosed down the kids with the fire truck and had some the students sneak up on the fire truck to get members with their water guns – a fun event
        - Got a tour of the school
            - Checked out the location of the fire extinguishers, found out that our hoses can hook up to the school
            - Had a good talk with the principal
    - July – old pumper truck was brought to Inland Kenworth for inspection
        - Cost was cheaper
    - After the structure fire, the fire investigator came to investigate as it was deemed a suspicious fire
        - Chief and Asst. Chief met the fire investigator on site and learned what to look for
        - RCMP were out a few times as well
    - Over the summer had 12 practices and 3 medical practices
    - Trustee Pejril asked if it is possible to do fireworks for Halloween for the community
        - Asst. Chief Drozda replied that the fire department has done it in the past
        - Trustee Pejril stated that other communities do it and put on their fireworks around 7:30pm on Halloween night and was wondering if Savona can do it as well
        - Asst. Chief Drozda stated that we have done it off the dock before and would have to consult with Kamloops Fire Centre to make sure that there are no restrictions and as long as Class 1 & 2 fires are open
        - Trustee Pejril asked if the Savona Community Association and the fire department could work together on this for the community.
            - With the Halloween dance is on October 30 (Fri.) and to have Halloween fireworks on Saturday would be great
                - Fire department is willing to work together as long as there are no restrictions
    - For Medical, instructor (Crystal) is doing a course in November and has a few spots open for Savona to join
        - This will be for the EMA-FR training; some of the new members from Savona could have an opportunity to get the training if interested
    - Live fire training this month – date not confirmed yet; hopefully they get back to us soon
    - Currently there are 21 members
        - Need to update firefighting gear but holding off on the hopes of grant money because one set of turn out gear is $3000
            - Trustee Drozda asked how long before new members get suited up with turn out gear
                - Fire representatives replied that new members usually have to wait a year because they are not trained yet for live fire; new members can go to live

fire in older gear as they would be in a support position – not engaging in live fire

Fire Department representatives left the meeting at 5:45pm

- Maintenance Supervisor
  - Cemetery has been busy over the summer
    - 7 over the summer and 4 this month
  - The forms are in for the cemetery board signs; will be installed next week
  - August 21 – site visit on same date at the cemetery with Valleyview Lumber and Country Custom Fabricating
  - For the Savona project, the plan is for the posts to go in, do the gate and then do the entrance gate. Once those are done, the sign will go in
  - For the Savona Cemetery sign, the maintenance supervisor asked the Board if they would like the powder coating to be smooth or textured and glossy or matte

MOTION to have the cemetery sign to be done with a textured powder coat in a matte finish – Adrienne Teague
SECONDED by Erin Embury; **CARRIED**

ACTION ITEM: Dallas to let Country Custom Fabricating know that the sign is to be textured and matte finished powder coat

  - Over the summer – illegal dumping in the community
  - Working on inventory of maintenance building

- Administrative Officer
  - July and August reports were emailed to the trustees prior to meeting
  - No questions regarding the report
  - The report is attached to the minutes
  - Yoriko updated the Board on issues with the electronic sign.
    - Have been having issues with the sign over the summer and also yesterday
    - The HYOCO technician looked up when the sign was installed
      - Was installed in 2015; a little over 10 years of being out in the elements
      - Recommended that the radio on the sign be replaced; cost of radio is $450 + shipping

MOTION to purchase new radio for the electronic sign – Adrienne Teague
SECONDED by Erin Embury; **CARRIED**

ACTION ITEM: Yoriko to order new radio for electronic sign

- Yoriko asked the Board for time off in May 2027 to visit family in Japan
  - Looking at the beginning of May 2027 between pay periods and after Board meeting. This would also be after the annual financial audit and SID AGM and before invoices go out for taxes
  - Trustees discussed how the board meeting can be rescheduled and how office should be open even at a reduced time and not have it closed while Yoriko is away
    - Asked Yoriko to discuss with Dallas for coverage; post adjusted office hours on website and newsletter

MOTION to approve administrative officer's request for time off in May and to move the May board meeting to April 27, 2027 – Jamie Drozda
SECONDED by Adrienne Teague; **CARRIED**

6. Old Business
   - None

7. New Business
   - Memorial bench – Marie Trepp
     - Family has asked to put a homemade wooden bench at the plot of Marie Trepp
     - The Board discussed that other families have asked the same and were denied
       - Cannot have "family" benches throughout the cemetery or else the cemetery will have benches everywhere
       - Administrative Officer presented memorial bench regulations

MOTION to deny Trepp family request to install homemade wooden bench in the Savona Cemetery at or near Marie Trepp's plot – Erin Embury
SECONDED by Adrienne Teague; **CARRIED**

ACTION ITEM: Yoriko to present cemetery bylaw with memorial bench regulations for the next Board meeting

Maintenance Supervisor left the meeting at 6:20pm

- 2027 Fire Protection & Street Lighting Budget and Bylaw No. 208
  - The Board of Trustees discussed and agreed to the 2027 budget for fire protection and street lighting be $268,367.00
  - The Board of Trustees had a first and second reading of the 2026 Fire Protection and Street Lighting Bylaw No. 208

MOTION to accept 2027 Fire Protection and Street Lighting Budget and Bylaw No. 208 for $268,367.00 – Adrienne Teague
SECONDED by Erin Embury; **CARRIED**

ACTION ITEM: Yoriko to forward 2027 Fire Protection and Street Lighting budget and Bylaw No. 208 to the Ministry for registration

- Annual Wage Review
    - The Board of Trustees asked Yoriko to leave the room to discuss annual wage review for SID employees
    - The Board reviewed current wage, discussed and agreed on wage increase of 2% for all staff

MOTION to give 2% wage increase to all SID staff – Adrienne Teague
SECONDED by Shane Spitman; **CARRIED**

8. Motions Adopted by Email
    - **MOTION** to purchase hose washer and bigger pressure washer for the fire department for the quoted price of $1,824.19 for the hose washer and $1,999 for the pressure washer – Adrienne Teague (July 14 @ 12:06pm)
      SECONDED by Erin Embury (July 14 @ 12:21pm); **CARRIED** (July 14 @ 12:29pm)

9. Next Meeting Date: October 6, 2026 @ 5:30pm

10. Meeting Adjourned at 6:45pm

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Jamie Drozda
Board Chair

Yoriko Susanj
Administrative Officer