

SAVONA IMPROVEMENT DISTRICT

May 5, 2026 @ 5:30 pm

Present: Trustees Jamie Drozda, Adrienne Teague, Shane Spitman, and Henry Pejril, Maintenance Supervisor Dallas Embury, Fire Chief Darren Embury, Assistant Fire Chief Blair Drozda, Administrative Officer Yoriko Susanj

Regrets: Trustee Erin Embury

1. Established Quorum / Meeting Begins 5:30pm

2. Adoption of Agenda

MOTION to adopt the agenda as amended – Adrienne Teague
SECONDED by Henry Pejril; **CARRIED**

3. Adoption of the Minutes from April 7, 2026

MOTION to accept the April 7, 2026, minutes as circulated – Adrienne Teague
SECONDED by Henry Pejril; **CARRIED**

4. Financial Report

- Administrative Officer reported on the bank balances as of April 30, 2026
 - Operating Account \$320,038.00
 - Fire Reserve \$201,640.05
 - Money Market Fund \$566,930.94

MOTION to accept the financial report as presented – Shane Spitman
SECONDED by Adrienne Teague; **CARRIED**

5. Monthly Reports (April)

- Savona Fire Department – Fire Chief Embury, Asst. Fire Chief Drozda
 - Live Fire Training Cost
 - Provincial Fire & Safety Instructor = \$1600/day x 2 days
 - Live Fire Facility Rental = \$3045/day x 2
 - Live fire training will consist of car fire, dumpster fire, initial attack on structure
 - Breathing Apparatus Masks
 - 2 members need masks for breathing apparatus
 - Have to get them fit tested to each member; custom fit to each member
 - Cost of a mask is approximately \$600-\$700

- Critical Incident Stress Management (CISM) Training
 - 2 members going to CISM two-day training this month
 - Registration is \$250 for each member
 - Kamloops Fire is hosting the training and people from RCMP, BC Ambulance and Fire are attending
 - Once trained members will be able to do initial debrief at the hall after a call
- Bought adapters to hook up to Skeetchestn or Matt Edmondson's water truck in case the fire department needs assistance
- Trustee Teague asked the fire department representatives if they do live fire training on trailers or houses in the community
 - Asst. Chief Drozda replied that they have done it in the past with a house down at the mill. Circumstances weigh heavy of if they would do it again.
- Chief Embury let the Board know that during a recent fire in the community they had someone drive over a live hose. They were told by the fire department not to and they drove over the hose anyways.
 - The Chief asked if something can be put in resident mailboxes
 - Admin Officer let them know that a write up is in the next newsletter going out this month
 - Trustee Drozda said that it should have been reported to the RCMP

Fire Department representatives left the meeting at 5:53pm

- Maintenance Supervisor
 - Talked with Rachel about quote for cemetery project (sign, gate, handicap gate) and was quoted \$8988
 - The Board requested a concept design for the June meeting to make decision
 - Clean up of SID lot by Gaglardi's with Dean has been done
 - Valleyview Lumber – 2 map / info boards for the cemetery
 - Waiting for concept image
 - Had them prebooked for end of April install but running behind a little

Maintenance Supervisor left the meeting at 6:02pm

- Administrative Officer
 - April report was emailed to the trustees
 - No questions regarding the report
 - The report is attached to the minutes

6. Old Business

- Cemetery – sign & gate – discussion done during Maintenance Supervisor report

7. New Business

- SID – Qualified Donee
 - Administrative Officer updated the Board on SID application to Canada Revenue Agency
 - SID registered to become a qualified donee and was approved
 - SID is now on CRA website on the list of registered qualified donees
 - SID is now able to give out receipt for income tax purposes
 - Administrative Officer asked what amount the Board would like for minimum donation to receive a receipt for income tax purposes
 - The Board discussed and decided a minimum \$20 donation to receive a SID tax receipt

8. Motions Adopted by Email

- **MOTION** to quote from Savona Enterprises of \$1500 for clean up of SID lot beside Gaglardi's – Shane Spitman on April 22, 2025 (7:54pm)
SECONDED by Erin Embury on April 22, 2025 (7:54pm); **CARRIED** on April 22, 2025 (7:56pm)

9. Next Meeting Date: June 2, 2026 @ 5:30pm

10. Meeting Adjourned at 6:11pm

Jamie Drozda
Board Chair

Yoriko Susanj
Administrative Officer