

SAVONA IMPROVEMENT DISTRICT

November 4, 2025 @ 5:30 pm

Present: Trustees Jamie Drozda, Adrienne Teague, Henry Pejril, and Shane Spitman, Maintenance Supervisor Dallas Embury, Assistant Fire Chief Blair Drozda, Lieutenant Darren Embury, Administrative Officer Yoriko Susanj

Regrets: Trustee Dave Carr

1. Established Quorum / Meeting Begins 5:30pm

2. Adoption of Agenda

MOTION to adopt the agenda as amended – Adrienne Teague

SECONDED by Henry Pejril; **CARRIED**

3. Adoption of the Minutes from October 7, 2025

MOTION to accept the October 7, 2025, minutes as circulated – Adrienne Teague

SECONDED by Henry Pejril; **CARRIED**

4. Financial Report

- Administrative Officer reported on the bank balances as of October 31, 2025
 - Operating Account \$467,930.18
 - Fire Reserve \$204,355.72
 - Money Market Fund \$582,781.62

MOTION to accept the financial report as presented – Shane Spitman

SECONDED by Adrienne Teague; **CARRIED**

5. Monthly Reports (October)

- Savona Fire Department – Asst. Fire Chief Drozda & Lieutenant Embury
 - October Callouts
 - 2 Medical
 - New fire truck was delivered
 - Swapping and mounting equipment from old truck to new truck
 - Will have to purchase foam for the new truck
 - Approximately \$2000 to fill the tank
 - Will not burn through it but will practice with it
 - The foam is for A & B fires – worth the value to have it
 - There are new regulations on the chemicals used in the firefighting foam – new foam is low impact or no impact to the environment
 - 6 people taking air brake training at the end of the month

MOTION to purchase hot dogs for the Open House – Shane Spitman
SECONDED by Adrienne Teague; **CARRIED**

Asst. Fire Chief Drozda and Lieutenant Embury left the meeting at 5:52pm

- Maintenance Supervisor
 - Contacted Valleyview Lumber for a quote for a new sign at the cemetery and presented the quote to the Board
 - Will have 2 maps – one down at the old cemetery and one at the top by the gate
 - Administrative Officer handed out concept image of new cemetery sign and board at the entrance of the cemetery
 - Valleyview Lumber will be doing a site visit next Wednesday with Dallas
 - Possibly have a new quote for the signs – will bring to December meeting
 - Frost is coming so will close the cemetery to cremations for the winter

Maintenance Supervisor left the meeting at 6:16pm

- Administrative Officer
 - October report was emailed to trustees
 - Report is attached to minutes
 - Trustee Drozda asked about the meeting with MOTT that Yoriko has and if she could be involved in the next MOTT meeting
 - Yoriko said that she will forward the link to the meeting when MOTT reaches out to her in the Spring for the Winter assessment

6. Old Business:

- Cemetery Sign & Map Board – Concept
 - Discussed and presented during the Maintenance Supervisor report
 - Concept photo attached to meeting minutes

7. New Business

- Christmas GCs for Volunteers
 - The trustees discussed the cost of the GCs this year for volunteers and what store to get them from
 - Trustee Drozda said that trustee GC cost is determined at the AGM and it was passed that it would be a \$100 GC for trustees
 - Trustees asked Yoriko what GCs were used in the past

MOTION purchase \$100 Costco GCs for volunteers & staff for Christmas – Adrienne Teague
SECONDED by Shane Spitman; **CARRIED**

ACTION ITEM: Yoriko to purchase Costco GCs for Christmas

8. Motions Adopted by Email

- None

9. Next Meeting Date: December 2, 2025 @ 5:30pm

10. Meeting Adjourned at 6:27pm

MOTION to adjourn the meeting – Adrienne Teague
SECONDED by Shane Spitman; **CARRIED**

Jamie Drozda
Board Chair

Yoriko Susanj
Administrative Officer