

SAVONA IMPROVEMENT DISTRICT

March 5, 2024 @ 5:30 pm

Present: Trustees Jamie Drozda, Barb Gale, Dave Carr, Adrienne Teague, Nicole Edmondson, Fire Chief Charles Colville, Maintenance Supervisor Dallas Embury, Administrative Officer Yoriko Susanj

Regrets: None

1. Established Quorum / Meeting Begins 5:30pm

2. Adoption of Agenda

MOTION to adopt the agenda as presented – Barb Gale
SECONDED by Dave Carr; **CARRIED**

3. Adoption of the Minutes from February 6, 2024

MOTION to accept the February 6, 2024, minutes as circulated – Dave Carr
SECONDED by Barb Gale; **CARRIED**

4. Financial Report

- Administrative Officer reported on the bank balances as of February 29, 2024
 - Operating Account \$339,434.51
 - Fire Reserve \$602,033.82
 - Money Market Fund \$556,180.30

MOTION to accept the financial report as presented – Nicole Edmondson
SECONDED by Barb Gale; **CARRIED**

5. Monthly Reports (February)

- Fire Chief Colville (Fire Department)
 - 6 people took the First Responder training in the last two weekends of February
 - Tool cabinet was purchased with grant money
 - There was one call out which was a false alarm on a motor vehicle incident
 - Have been having problems with back up paging but has been fixed
 - In March a person will be coming out to measure some volunteers for TOG
 - Using grant money for the TOG (UBCM & Enbridge) – 5 sets
 - Trustee Drozda asked the Fire Chief about photos that she saw with fire fighters going through wires and asked about that training
 - Fire Chief Colville let the Board know that is was for interior fire fighter safety and rescue training
 - One of the volunteer firefighters made the props that every one can practice in and everyone did a practical going through it with full gear

- Trustee Teague ask the Fire Chief all the training was for 2024 is all scheduled and known ahead of time
 - Fire Chief Colville replied that Provincial fire training is every two weeks until June 2024 where a trainer comes out to Savona
 - This is the only scheduled training
 - Once the weather gets warmer we will be doing some outside practice
- Next week Fire Chief Colville is going to the Lower Mainland and will be stopping by HUB Fire to take a look at the new fire truck
- Spring training is down in Hope somewhere; maybe 4 people from Savona will be going
- Maintenance Supervisor Dallas Embury
 - Bay doors came yesterday
 - Electrician came today
 - Post office has a new light above their entrance door now
 - Electrician came over to the firehall because emergency light issues in the ambulance bay
 - He found that the lights were aged and recommended to replace the lights
 - The Board asked for a quote; Dallas to get a quote from APEX to present to the Board
 - Cemetery signs are now here but haven't put them up yet
 - All of the overhead mapping of the cemetery has been done; next steps will be to go up to the cemetery to mark out the plots with washer and spike corner pegs
 - Asked the Board if it was okay to take the training for applicator's license when there is a course offered
 - Board agreed she could; discussion with Board before spraying in the community
 - The plotting of the cemetery is finishing up; plots are staked out now
 - Tables in the kitchen are now fixed
- Administrative Officer
 - Monthly report was emailed out prior to the meeting
 - No questions on the report

6. Old Business:

- Fire Department Budget Cycle
 - Is the same as the office; January - December
- Maintenance Building Wi-Fi
 - Was quoted \$15/month but didn't specify if this was for unlimited and also charge of modem not included

ACTION ITEM: Yoriko to contact Telus for more information regarding getting Wi-Fi to the Maintenance Building

7. New Business

- AGM Date
 - May 23 (Thurs.) at 7pm
- Fire Department Establishment and Operations Bylaw #196
 - Bylaw #196 was introduced to the Board for their first reading and discussion was had and a few changes made
 - The Board read amended Bylaw #196 for the second time
 - The Board reconsidered and passed Bylaw #196 at the third reading

MOTION to adopt Fire Establishment and Operations Bylaw #196, 2024 – Barb Gale
SECONDED by Adrienne Teague; **CARRIED**

ACTION ITEM: Yoriko to submit Bylaw #196 to be registered

8. Motions Adopted by Email

- **MOTION** to approve installation of weatherstripping for the firehall bay doors for quoted price of \$1090+GST – Jamie Drozda on February 28, 2024
SECONDED by Adrienne Teague on February 28, 2024; **CARRIED** on February 28, 2024


9. Next Meeting Date: April 2, 2024 @ 5:30pm

10. Meeting Adjourned at 6:32pm

MOTION to adjourn the meeting – Dave Carr
SECONDED by Jamie Drozda; **CARRIED**



Jamie Drozda
Board Chair



Yoriko Susanj
Administrative Officer